

Government of Nepal  
 Ministry of Forest and Soil Conservation  
**REDD Forestry and Climate Change Cell**  
 Grant No: TF094724: Forest Carbon Partnership Facility (FCPF) Readiness Fund

**REQUEST FOR EXPRESSIONS OF INTEREST  
 (CONSULTANT SERVICES)**

**First Publication Date: November 19, 2014**

1. The Government of Nepal has received the FCPF grant from the World Bank toward the cost of Nepal REDD Readiness Preparation Program and intends to apply part of the proceeds for the following consulting service.  
 Developing a system of Feedback and Grievance Redress Mechanism (GRM)-FCPF/REDD/S/QCBS-19: The objective of the study is to develop a feedback and grievance redress mechanism and make it available to REDD+ stakeholders.
2. The REDD Forestry and Climate Change Cell now invites experienced and eligible consulting firms to indicate their interest in providing the services. Interested consulting firms must provide information indicating that they are qualified to perform the services [company profile, brochures, description of similar assignments, experience in similar conditions, availability of appropriate skills among staff, etc. with supporting documents to substantiate the information provided in the EOI]. Consultants may associate to enhance their qualifications. The association/consortium shall be in the form of joint venture (JV) or intended JV where all the JV members shall be jointly and severely liable for the entire assignment.
3. A consulting firm will be selected in accordance with the procedures set out in the World Bank's [Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers](#), January 2011 (Consultant Guidelines) adopting selection method of "Quality-and Cost-Based Selection (QCBS)". The consulting firms will be evaluated and short-listed based on the approved evaluation criteria that are broadly based on the following categories.

**A. Eligibility Criteria**

- i) Valid registration certificate; ii) Tax clearance or renewal of tax certificate; iii) VAT/PAN registration certificate (For international consultants to be submitted at the time of contract signing); iv) consulting firm must be registered for last THREE years; v) legally binding joint venture agreement in case of applying in joint venture and vi) Fulfilment of the Bank's Conflict of Interest criteria

**B. Ranking Criteria for**

S. No.	Criteria/Sub-criteria	Points
<b>1</b>	<b>General Experiences</b>	<b>20</b>
a.	Number of Projects Completed Successfully	
<b>2</b>	<b>Specific/Similar/Relevant Experiences (each completed project not less than value of USD 0.03 million) in following 4 thematic areas</b>	<b>60</b>
a.	Number of completed projects related to managing/studying conflict and grievances	

b.	Number of completed projects related to managing/studying conflict and grievances over natural resource management and utilization	
c.	Number of completed projects related to managing/studying conflict and grievances in the area of forestry and ecosystems services	
d.	Number of completed projects related to grievance redress mechanism in REDD+	
<b>3</b>	<b>Organizational setup of the consulting firm</b>	<b>10</b>
a.	Office set up and Establishment	
b.	Office organization and Management	
<b>4.</b>	Annual Turnover in USD.(best TWO years of last THREE years)	<b>10</b>

- 4 Expression of Interest must be clearly marked “Expression of Interest (EOI) for consulting services for Developing a System of Feedback and Grievance Redress Mechanism (GRM)-FCPF/REDD/S/QCBS-19.
- 5 The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank’s Consultant Guidelines, setting forth the World Bank’s policy on conflict of interest.
- 6 Interested Consultants may obtain further information and TORs at the address below during office hours from 10 AM to 4 PM; alternatively TORs can also be downloaded from REDD Cell website: [www.mofsc-redd.gov.np](http://www.mofsc-redd.gov.np)
- 7 Expressions of interest must be delivered to the address below by **December 3, 2014** before **4:00 PM**.

REDD Forestry and Climate Change Cell

Attn: Mr. ReshamBahadurDangi, Chief REDD Cell

Babarmahal, Kathamndu, Nepal

Tel: 977-1-4239126

Fax: 977-1-4215261

E-mail: info@mofsc-redd.gov.np