

Government of Nepal  
Ministry of Forests and Soil Conservation  
**REDD Implementation Centre**  
**Terms of Reference for**  
**Consultant for Reviewing Reports**

## **1. Background**

Nepal is one of the countries selected by the Forest Carbon Partnership Facility (FCPF) for the REDD+ Readiness Fund and is now in the process of implementing REDD+ Readiness Preparation Proposal (R-PP). The Nepal REDD Readiness programme is a comprehensive multi-stakeholder effort to reach REDD readiness so that Nepal can benefit when a global REDD regime becomes a recognised and agreed instrument for climate change mitigation in the post-Kyoto context. The REDD Programme is led by the REDD Implementation Centre (REDD IC) in the Ministry of Forests and Soil Conservation. The REDD IC is directly responsible for the procurement and supervision of all actions financed during the Readiness phase, including the consultant services described in the RPP document. To procure consulting services explicit TORs are desirable. Along with procurement of consulting services, various studies are in progress as envisaged in RPP. The REDD IC receives variety of documents as an output of the studies. Critical review of the documents is essential to maintain their quality and are written in consistent with Nepal's REDD readiness endeavor. Taking into account these facts, the consultant is needed to review the documents submitted by different consulting individuals and firms.

## **2. Purpose**

The purpose of this document review service is to provide expert review report on Consultant's reports.

## **3. Major Tasks**

**Provide expert's review reports:** The Reviewer will study the reports submitted by different consultants hired by REDD IC and provide timely comments on the reports.

### **Study category: Policy and Strategy**

There are following studies that are currently in progress and require the consultant's review.

1. Developing a System of Feedback and Grievance Redress Mechanism (GRM): FCPF/REDD/S/IND-32,33 and 34

2. Development of REDD Strategy: FCPF/REDD/S/QCBS-20
3. Development of R-Package and Assessment of REDD+ Readiness in Nepal (FCPF/REDD/S/QCBS- 21)

The Reviewer will review the technical reports to prepare a review report that includes:

1. Assessment of each report based on objectives and methods set in the contract, TOR and technical proposal.
2. Assessment of conclusions and recommendations based on consistency with national policies and regulations and international policies and practices.
3. Opinion on feasibility and implications of implementing recommendations.

#### **4. Required skills, competencies and experience**

The key required skills, competencies and experience are summarised as under:

- At least Master Degree or equivalent in natural sciences/natural resource management, policy studies
- Sound experience on REDD+ and its international development
- Minimum of 10 years of professional experience in Forest and/or Environmental policy analysis
- Good publication record on relevant topic
- Understanding of Nepalese government's forest policies and regulations.

#### **5. Contract duration**

- Six weeks

#### **6. Expected Outputs**

- Review reports on Consultant's submitted reports. Reviewer's report should include aspects specified under Major Tasks.

#### **7. Client's input to the consultant**

The client will provide TOR, technical proposals and reports submitted by different consultants.

#### **8. Payment Schedule**

The client will sign a Lump-sum contract with the Consultant and provide payment upon completion of review and submission of acceptable reports.

#### **9. Consultant's Selection Method**

An individual consultant will be selected based on donor's standard procurement practice and input from REDD IC.